

The TALBOT



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Congratulations!



Everything about your wedding must be perfect. From the time you book, your dedicated wedding co-ordinator will plan every detail with you, according to your individual requirements and ensure your day runs smoothly, allowing you to relax and enjoy the day with your guests.

Let us take away all the stress and plan your perfect day. The Talbot is a quintessential 15th Century coaching inn. With its stunning features, quirky characteristics, original oak beams and warm atmosphere, it truly sends you back in time to an age of sophisticated romance. The stunning coaching inn has been caringly restored to its former glory with a modern twist, creating the perfect venue for your special day. With 43 stylish and spacious bedrooms we can cater for your guests during your special day and overnight as well.

The landscaped gardens are perfect for your wedding photographs and reception drinks.

Civil Ceremonies

Whether you are looking for a small ceremony for 10 guests or a large ceremony for up to 100, we have the perfect setting for you.

The Wisley

This is the largest of our licensed rooms and is the perfect setting for up to 100 guests. With panelled walls, original high ceilings, a beautiful brick fireplace and crystal chandeliers, The Wisley is the ideal setting for your wedding day.

Surrey Barn

With traditional open beams, rustic stone walls and crystal chandeliers, it is a space that will take your guests' breath away. With direct access to the courtyard, The Surrey Barn is perfect for your ceremony or for an alfresco drinks reception.

Wedding Packages

We offer 3 packages which include the following:

Dedicated Wedding Co-ordinator and hotel staff on duty on the day	Round or square cake stand	A complimentary classic double bedroom for 1 night for your 1st anniversary stay
Red or cream aisle carpet	Easel for table plan	3 course menu
Chair coverings	Complimentary wedding tasting for 2	Evening buffet (5 items)
White table linen and napkins	Bridal suite for the night of your wedding or next best available room	Drinks package
Evening dance floor	Special accommodation rates for your guests, subject to availability	Room hire
Picturesque gardens and terrace (reception drinks)		

Package Details

Vintage Package - £99.95

As above with choice of menu from the Vintage Menu and Drinks Package.

Crystal Package - £109.95

As above with choice of menu from the Crystal Menu and Drinks Package.

Diamond Package - £119.95

As above with choice of menu from the Diamond Menu and Drinks Package.

Minimum numbers 50 adults



Pricing

(Room Hire Pricing for below 50 guests)

Civil Ceremony Pricing and Capacities

VENUE HIRE	Wisley	Surrey Barn
Sunday - Friday	£650	£375
Saturday & Bank Holiday Sunday	£850	£600
Civil Ceremony Capacities	up to 100	up to 75

Ceremony Room Hire excludes registrar fees

Wedding Breakfast, Evening Reception Venue Hire and Capacities

VENUE HIRE	The Wisley & Surrey Barn
Sunday - Friday	£850
Saturday & Bank Holiday Sunday	£950
The Wisley	Surrey Barn
Wedding Breakfast up to 80	Wedding Breakfast up to 30
Evening reception up to 150 across both rooms	

Please note a minimum number of 50 guests are required for bookings on a Saturday. For evening receptions over 50, The Wisley and Surrey Barns must be hired together.

Background music only is permitted in The Surrey Barns.



Wedding Day Menus

Upgrade your wedding day with these options for your guests:

Nibbles

Marinated Olives
Spicy Rice Crackers and Nuts
Crisps

£3.95 per bowl per item

Canapés Menu

Chicken Tikka Skewers
Honey and Sesame Coated Cocktail Sausages
Mini Beef Yorkshire Puddings
Minted Lamb Kebab
Smoked Salmon and Chive Tartlet
Thai King Prawn Skewers
Bread Croute with Tapenade and Cherry Tomato (v & ve)
Crispy Vegetable Spring Rolls (v & ve)
Rosemary Shortbread, Feta and Black Olive (v)
Caramelised Onion and Goat's Cheese Tart (v)

3 Canapés per person £7.50 | 4 Canapés per person £9.50

Coffee

Coffee & Mints £3.00 per person

Coffee & Handmade Petit Fours £4.50 per person

Food Allergies & Intolerances

For special Dietary requirements and more information, please speak to your wedding coordinator.

Please be aware that the menu items may contain or have come into contact with the 14 allergen groups.

Children's Menu

*Choose 1 starter, 1 main and 1 dessert to create your wedding menu
Additional choices are available for vegetarians and guests with allergies*

To Start

Cheesy Garlic Bread

Hummus & Carrot Sticks

Trio of Melon



To Follow

Fresh Chicken or Fish Goujons, Chips, Garden Peas

Sausages, Mash, Garden Peas

Macaroni Cheese



To Finish

Selection of Ice Creams

Chocolate Brownie with Vanilla Ice Cream

Talbot Sundae

£20.00 per child

(Please note: This package does not include children's drinks)

Food Allergies & Intolerances

For special Dietary requirements and more information, please speak to your wedding coordinator.

Please be aware that the menu items may contain or have come into contact with the 14 allergen groups.

Vegan Menu

All vegans must have the same choices

To Start

Tomato Soup, Vegan Pesto
Beetroot Bhaji, Celeriac Remoulade, Coriander



To Follow

Spiced Butternut Parcel, Salsa Verde, Roquette
Baked Jerusalem Artichoke, Courgette, Pumpkin Seeds, Lambs Leaf



To Finish

Fresh Fruit Salad & Sorbet
Chocolate & Raspberry Tart, Raspberry Compote

Food Allergies & Intolerances

For special Dietary requirements and more information, please speak to your wedding coordinator.
Please be aware that the menu items may contain or have come into contact with the
14 allergen groups.

Vintage Menu

*Choose 1 starter, 1 main and 1 dessert to create your wedding menu
Additional choices are available for vegetarians and guests with allergies*

To Start

Ham Hock Terrine, Piccalilli, Toasted Sourdough
Prawn Cocktail with Gem Lettuce
Tomato & Mozzarella Salad, Pesto Dressing (v)



To Follow

Chicken Supreme, Fondant Potato, Wilted Spinach, Jus
Salmon & Prawn Fishcake, Pea & Mint Salad, Dill Mayonnaise
Cumin Spiced Butternut & Lentil Parcel, Roquette Garnish (v)



To Finish

Glazed Lemon Tart, Raspberry Sorbet
Warm Dark Chocolate Brownie, Vanilla Ice Cream
Vanilla Cheesecake, Mixed Berry Compote

£39.95 per person

Food Allergies & Intolerances

For special Dietary requirements and more information, please speak to your wedding coordinator.
Please be aware that the menu items may contain or have come into contact with the
14 allergen groups.

Crystal Menu

*Choose 1 starter, 1 main and 1 dessert to create your wedding menu
Additional choices are available for vegetarians and guests with allergies*

To Start

Parma Ham wrapped Asparagus, Chive Hollandaise
Smoked Salmon, Crème Fraiche, Pickled Cucumber, Capers
Trio of Melon, Feta Cheese & Raspberry Coulis (v)



To Follow

Roasted Pork Fillet, Colcannon Mash, Green Vegetable, Cider Jus
Baked Pollock, Parisienne Potato's, Spinach, Pesto Cream
Roasted Mediterranean Vegetable Tartlet, Red Pepper Sauce, Watercress (v)



To Finish

Warm Sticky Toffee Pudding, Toffee Sauce & Vanilla Ice Cream
Honeycomb Cheesecake, Chocolate Sauce
Rich Chocolate Mousse, Burnt Orange Cream

£44.95 per person

Food Allergies & Intolerances

For special Dietary requirements and more information, please speak to your wedding coordinator.
Please be aware that the menu items may contain or have come into contact with the
14 allergen groups.

Diamond Menu

Choose 1 starter, 1 main and 1 dessert to create your wedding menu

Additional choices are available for vegetarians and guests with allergies

To Start

Chicken & Leek Terrine, Celeriac Remoulade, Croute
Crab Bon Bon, Fennel & Sapphire Salad, Crab Mayonnaise
Blue Cheese & Shallot Tatin, Roquette, Balsamic Glaze (v)



To Follow

Roasted Duck Breast, Fondant Potato, Baby Vegetables, Jus
Grilled Seabass, Herb Potato Cake, Baby Leeks, Saffron Cream
Wild Mushroom & Truffle Risotto, Parmesan Crisps (v)



To Finish

Trio of Chocolate
Chocolate Ganache, Chocolate Mousse, Chocolate Tuille, Raspberry Compote
Passion Fruit Cheesecake, Mango Gel, Coconut Ice Cream
Apple Tatin, Salted Caramel Ice Cream

£49.95 per person

Food Allergies & Intolerances

For special Dietary requirements and more information, please speak to your wedding coordinator.

Please be aware that the menu items may contain or have come into contact with the 14 allergen groups.

Wedding Evening Menus

We require a minimum of 75% of your guests to be catered for when attending an evening reception. Please choose either the British Buffet or Asian Tapas from which to make your selections from.

British Buffet

Lemon and Thyme Chicken Skewers
Honey and Mustard Cocktail Sausages
Fish Goujons with Tartar Sauce
Pork Pies
Scotch Eggs
Homemade Sausage Rolls
Seasoned Potato Wedges (v)
Pesto Pasta Salad (v)
Mixed Salad (v)

Asian Tapas

Mixed Vegetable Dumpling (v)
BBQ Beef Mandu (*steamed or fried*)
Char Sui Bao Bun
Peking Duck Bao Bun
Salt and Pepper Chicken
Crispy Fried Tofu (v & ve)
Crispy Duck Spring Roll
Crispy Vegetable Spring Roll (v)
Spicy Chicken Gyoza

Please select 5 items from the one of the above menus to create your evening buffet

£17.50 per person (5 items) Additional items £3.95 per person

Barrel and Stone Pizza

We can offer a selection of homemade pizza's by Barrel and Stone

Food Allergies & Intolerances

For special Dietary requirements and more information, please speak to your wedding coordinator.

Please be aware that the menu items may contain or have come into contact with the 14 allergen groups.

Evening Hog Roast

Locally Reared Hog served Indoors or Outdoors

Crackling

New Potato Salad

Chunky Apple Sauce

Mixed Green Salad

Coleslaw

Vegetarian Options

Sauces and Dressings

Please note: Minimum numbers 70

£32.00 per person



Evening BBQ

We require 100% of your guests to be catered for with BBQ's.

Homemade Burgers / Vegetarian & Meat

Pork Sausages

Vegetable Kebabs

Chicken Satay Skewers

Potato Wedges

Salad Bar

Please note: Minimum numbers 30

£31.50 per person

Food Allergies & Intolerances

For special Dietary requirements and more information, please speak to your wedding coordinator.

Please be aware that the menu items may contain or have come into contact with the 14 allergen groups.

Wedding Drink Packages

Vintage Drinks Package

A glass of Prosecco or Bucks fizz for the reception drink

1/2 bottle of wine per person for the wedding breakfast

Casa Albali Sauvignon Blanc/Verdejo (Spain)

Casa Albali Tempranillo/Shiraz (Spain)

A glass of Prosecco for the toast

£25.00 per person



Crystal Drinks Package

A glass of Greyfriars sparkling wine or Pimm's for the reception drink

1/2 bottle of wine per person for the wedding breakfast

Tekena Sauvignon Blanc (Chile)

Tekena Merlot (Chile)

A glass of Greyfriars sparkling wine for the toast

£35.00 per person



Diamond Drinks Package

A glass of Louis Dornier Champagne or Kir Royal for the reception drink

1/2 bottle of wine per person for the wedding breakfast

Mâcon-Villages Domaine de la Grange Magnien (France)

Pinot Grigio Blush (Italy)

Côtes du Rhône, Les Abeilles Rouge (France)

A glass of Louis Dornier Champagne for the toast

£40.00 per person



The Bedrooms

Upon confirming your wedding date with a deposit and signed contract, we will allocate the wedding couple's accommodation plus up to 20 additional bedrooms (subject to availability) at the preferred rate across all categories of room. The allocated rooms will be held for up to 1 month prior to the wedding date.

After this any rooms that have not been guaranteed with a credit card will automatically be released. All other rooms will be charged at the Best Available Rate at the time of booking.

We strongly advise that accommodation is reserved as soon as possible after confirming your wedding date to avoid disappointment.

Bedroom check-in time for your guest is 3.00pm on the day of arrival regardless of ceremony time. We cannot guarantee early check in unless booked the night prior.

With packages that include a one year anniversary stay in a classic double bedroom, this should be booked for the same month a year after the wedding, subject to availability and includes breakfast.



Terms & Conditions

Booking Confirmation

All bookings will be considered provisional until the hotel receives a signed copy of the terms and conditions and appropriate non-refundable deposit of £1,500. All deposits are non-transferable and non-refundable. Final balances are due no later than 60 days prior to the event. If the value of the wedding is below £1500 then the room hire is due to confirm.

Weddings booked within 60 days of the wedding date must be paid for in full at the time of booking which is non-refundable and non-transferable.

If payment is not received within the 60 days, the hotel reserves the right to cancel the wedding and levy a cancellation charge of up to 100% of the proposed invoice total. Any additional charges made on the wedding day (i.e. extra guests, additional wines) are payable on departure.

In order for us to plan your event properly we will require final guest numbers 60 days prior to the event. Any guests cancelled after this time will not be eligible for a refund and the money paid cannot be transferred to wedding extras.

Due to sound limitations imposed by the council, live music is not permitted at The Talbot at all times, in any rooms. A sound limiter is installed with a maximum of 85dB in The Wisley. This limit includes ambient noise. For this reason we highly recommend choosing our DJ from our preferred suppliers list.

Background music only is permitted in The Surrey Barns, The Victory and the Garden Room up until midnight. There is no music license for this hotel after 12am. Background music can only be used through the hotel system.

Any outside equipment being supplied such as additional lights, DJ equipment etc must provide The Talbot with a copy of their Public Liability Insurance certificate and relevant PAT testing certificate no later than 14 days prior to the event, as well as complying with the hotels health and safety policy, a copy of which is available on request.

Confetti of any kind is not allowed however if this occurs, a surcharge of £300.00 will be added to your bill. It is your responsibility to ensure your guests are aware of this.

Please note the venue hire does not include decorations of any kind.

Clients or guests may not bring any food or drink into the hotel for consumption on the premises. We do not allow external catering or corkage. If any of your guests bring alcohol onto the premises during your wedding, you will be charged £20 per bottle.

Once menu choices have been submitted any additions and changes after this time will be subject to a £20.00 admin charge, which includes guests that change their main course choice on the day. One choice of starter, main and dessert must be selected with the exception of special dietary requirements.

Minimum Numbers

Wedding receptions held at the Talbot Inn are subject to the below minimum numbers.

Wisley Suite	45 guests
Garden Room	20 guests
Surrey Barn	25 guests
Victory Room	25 guests

Events below these minimum numbers will incur a surcharge on room hire and menu.

Cancellation

Cancellation charges are as follows:

All deposits are non-refundable or transferable however if for any reason you need to cancel your wedding then the following cancellation policy will be applicable:

Prior to 60 days	100% of estimated costs
60 – 90 days prior to arrival	75% of estimated costs
90 – 120 days prior to arrival	50% of estimated costs
Prior to 120 days	No charge

Cancellation charges will be calculated on the contracted minimum number of adults that you have stated upon signing the contract.

The Talbot can only accept cancellations in writing from the couple. Only on receipt of written confirmation from The Talbot to the couple has the booking been cancelled.

Changing the date of a wedding constitutes a cancellation; therefore, a second deposit is required to secure the new date and the original deposit will not be refunded.

The Talbot reserves the right to cancel any booking at any time upon which the deposit paid will be refunded, but the hotel will not have any other liability.

The Company reserves the right to cancel any booking forthwith and without any liability on its part in the event of any damage or destruction of the Hotel by fire or other cause, any shortages of labour or food supplies, strikes, lockouts or industrial action, or any other cause beyond the control of the Company which shall prevent it from performing its obligations in connection with any booking.

Conduct

The Customer shall be responsible for the orderly and safe conduct of the wedding and shall have regard to any regulations imposed by any competent authority and shall ensure that nothing shall be done which will constitute a breach of the law or impossible forfeiture of the licenses for the sale of wine, beer, spirits or for music and dancing or other permissions attaching to the hired premises.

Conduct continued...

In particular the Customer shall ensure that there is no illegal betting or gaming.

The Customer shall fully indemnify the Company against any claims, or loss or damage arising as a result of breach of this clause.

At the time of making the initial booking until the end of the event, we request that members of staff employed by The Talbot are treated with courtesy. Abusive language, rude or threatening behaviour will not be tolerated and may result in the cancellation of your booking.

Any person found to be taking or offering illegal substances will be reported to the police and removed from the premises. Any guests fighting or causing damage will be removed immediately from the premises.

The couple shall be held responsible for any losses or damages sustained to The Talbot. This is in respect of the premises, furnishings, utensils or equipment, whether the same is caused wilfully or by negligence or default and shall be liable for the full cost of replacement or repair plus compensation for loss of business caused thereby.

Bedrooms

Bedrooms are sold on a first come, first serve basis unless agreed with the hotel.

The agreed preferential rate is for up to 20 allocated rooms, any additional rooms booked will be charged at our best available rates at the time of booking. Rates are based on 2 guests sharing a room, B&B.

When booking a wedding, the bedrooms attached to the Wisley Suite and overlooking the courtyard must be booked.

Check in is from 3pm and check out is 11am on the day of departure. All rates are inclusive of a Full English breakfast. Please note The Talbot does not have a 24 hour resident's license and therefore all alcohol sales opening and closing times must be adhered to. We cannot guarantee early check in's; in order to do this the bedroom must be booked from the night prior. This is regardless of what time the ceremony has been booked for. Please ensure your guests arrive ready if arriving on the day of the wedding. All group bookings must be guaranteed by a credit card and must be allocated 30 days prior to your wedding. Any unallocated rooms are automatically released at this time. Any confirmed bedrooms cancelled within the 30 day period will be charged in full.

A complimentary room for the Bride and Groom is offered subject to availability and only on packages with this inclusion or when the ceremony and wedding breakfast take place at The Talbot. All bedrooms being paid for on the main account must be pre-paid for prior to arrival. If the Bride is booking a bedroom for the night prior to get ready in, the Bridal suite must be booked to avoid having to check out by 11am. If this is not available then an alternative room can be offered but this must be vacated by 11am.

The Wisley & Surrey Barns

When hiring The Wisley and Surrey Barns, the room will be available for you to access at 7am on the day of your wedding. In some circumstances it may be possible to access the room beforehand however this cannot be guaranteed and we strongly advise that all suppliers deliver items on the day of your wedding.

We do not have storage facilities onsite. Please be aware if any items stored after your event for your collection have not been collected 24 hours after your event has finished, we can no longer store the items on the premises and will be disposed of. This also includes left over wedding cake. The hotel does not accept responsibility for any items left at the venue. This includes wedding cake, decorations and gifts.

Any external suppliers that you book in relation to your event must be approved by the hotel prior to the event. The hotel may refuse approval for any reason.

We can provide most equipment, however, should you wish to bring your own equipment into the hotel you must ensure that it has been PAT tested and is safe to use.

Contact us



Please contact our Sales & Events office on 01483 225 188 to discuss your requirements and to see if the date you require is available.

If the date is available, we can provisionally hold the date for 7 days.

A deposit payment of £1500.00 and a signed contract is required to secure your wedding date.

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